



**Licensing Notes For:**                    **Betsys Knapp**  
**Location:**                                **Station Road/Bulverton Road (Hillside), Sidmouth, Devon**  
**Name of Applicant:**                 **Sidmouth FolkWeek Productions Ltd**

1. The License Holder must ensure that the Venue Manager receives all Health and Safety Data relevant to the premises, prior to the premises being open to the public.
2. The License Holder must ensure that radio contact between festival stewards and SIA Security staff is maintained during the hours that the premises are open to the public.
3. The License Holder must ensure that all festival stewards receive training in safety routines prior to premises being opened to the public.
4. The License Holder must ensure that noise levels and public behaviour are monitored.
5. The License Holder must fully comply throughout the duration of the License with the festival safety and other policies as submitted to the Licensing Authority with the application for the grant of the Premises License.
6. The License Holder must ensure that all SIA security staff are correctly registered with the Security Industry Authority.
7. The License Holder must ensure that prior to the premises being opened to the public, security fencing is erected as shown on the plan deposited with and approved by the Licensing Authority.
8. The License Holder must ensure that adequate lighting is provided throughout the premises during the hours that the premises are open to the public.
9. The License Holder must, throughout the duration of the License, have regular contact with the Licensing Authority and the Devon and Cornwall Constabulary.
10. The License Holder must fully comply throughout the duration of the License with the Risk Assessment submitted to the Licensing Authority.
11. The License Holder must ensure the public are informed of emergency procedures prior to the commencement of all concerts and events.
12. SIA stewarding levels will be commensurate with the determined risk levels for the venue concerned based on evidence from 2019 in regard to public disorder. Exact numbers of SIA and SFWP stewarding staff to be defined and documented through consultative process with relevant authorities not later than 60 days prior to event commencement.
13. When going off duty stewards will remove any identifying clothing.
14. Stewards will not consume, or be under the influence, of alcohol or controlled substances whilst on duty.
15. The License Holder must ensure that the fire safety measures with which the premises are provided are maintained in good working order, and their adequacy will be determined on a regular basis, by the carrying out of a fire risk assessment as required by, and in accordance with the Regulatory Reform (Fire Safety) Order 2005.

16. The License Holder must ensure that free fresh water is available at all times.
17. The License Holder must ensure that an appropriate method for checking the number of people entering and leaving the premises is employed and steps will be taken so that, once the maximum occupancy is reached, no further persons are admitted.
18. The License Holder must ensure that noise levels are monitored and adjusted to comply with the levels as determined in consultation with the Environmental health officer responsible for the event.
19. The License holder will ensure that children under 12 will either be accompanied by a responsible adult or signed in as appropriate to designated workshops and events. Under 16's must be accompanied by a responsible adult at any event that is programmed to run after midnight.
20. There will be a dedicated area where under 18's may purchase soft drinks.
21. The License Holder must ensure that alcohol is not purchased or consumed by under age persons.
22. No beverages, either alcoholic or non-alcoholic, will be sold in glass bottles. All bottled beverages are to be poured into glasses at the point of sale. All glasses will be plastic or toughened glass.
23. A "Challenge 25" policy will be in operation throughout the event.
24. The extent of the areas within which the various licensable activities will be permitted are as shown outlined in **RED**.

#### **Environmental Health:**

- a) Between the hours of 07:00 and 23:00 the A-weighted equivalent continuous music noise level (MNL) emanating from the premises, when measured or determined at the boundary of any noise sensitive property over any 15-minute period must not exceed 70 dB (LAeq15min).  
Between the hours of 23:00 and 07:00 the A-weighted equivalent continuous music noise level (MNL) emanating from the premises, when measured or determined at the boundary of any noise sensitive property over any 5-minute period must not exceed 50 dB (LAeq 5min).  
Should any low frequency noise complaints be received steps will be taken to reduce the low frequency content of the music noise level particularly at 63 and 80 Hz. Decibel levels shall be recorded once any sound engineers adjustments have been made.
- b) There will be a meeting between responsible SFWP persons and an EHO from EDDC, on Date to be decided, to determine a "standard" level for the week in terms of the LNE venue.
- c) A base level will be set with Production Director, Head of Sound for venue + EHO for EDDC in attendance.
- d) Each evening a reading will be obtained from three locations to enable a pro-active response to the prevailing weather conditions. The three locations will be the first house away from the LNE venue in Bickwell Lane, Old railway line running between Woolbrook Road and Bulverton Folk Campsite and Residential Property between Ice House Lane and Dark Lane on the B3176.
- e) SFWP will supply a contact number to identified residents to allow a "direct" link in terms of sound levels. On contact from a member of the public SFWP will respond by detailing a member of staff to attend the location of the complaint to check sound levels and decide on an appropriate response.